

I am Moving, I am Learning Trainer Contract

As a result of participating in the "I am Moving, I am Learning" train the trainer workshop, I agree to:

- Conduct at least two childcare provider trainings with a focus of including providers serving off installation military families.
- Conduct these childcare provider trainings within 18 months of today's date.
- Present materials as written without modifications.
- Train in targeted areas identified by the project.
- Work with the MCCL and the CYTTAP Extension Educator to ensure program goals are met.
- Use the CYTTAP registration web site at <http://extension.psu.edu/cyttap> to have participants register.
- Charge a registration fee of \$10 per participant.
- Invoice UNL at \$10 per participant to cover costs of offering the workshop.
- **NOT** use materials provided by this project to generate funds after project ends.

Timeline for Childcare Provider Training	Deliverable	Process
<p>Within 18 months of date trained.</p> <p>6 weeks prior to provider training</p> <p>Post- workshop</p>	<ul style="list-style-type: none"> • Schedule two face to face trainings. • Workshop Information Form (WIF) • List of participants 	<ul style="list-style-type: none"> • Train providers using training materials provided. • Follow this process for each provider training offered. • Contact state's CYTTAP Extension Educator with WIF information. • Market training using materials provided. • Have participants register on the http://extension.psu.edu/cyttap • Prepare for workshop using training materials as provided. • Validate attendance and mail list to CYTTAP Extension Educator. • Invoice UNL for number participating.
Years 2 & 3	<ul style="list-style-type: none"> • Trainings offered to providers. 	<ul style="list-style-type: none"> • Follow the process above for each childcare provider training offered in which materials provided by CYTTAP are used.

(Signature)

(Address)

(Date)

(Address)

(Print Name)

(Phone) (Email)

Extension programs and employment are available to all without discrimination.
Evidence of noncompliance may be reported through your local Extension office.

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