

**Addendum to Trainer Agreement:**

**Evaluation Surveys**

**Kentucky**

The goal of the Child and Youth Training and Technical Assistance Project (CYTTAP) is to improve the quality and quantity of child care services for off-installations military families. One of the ways to accomplish this goal is to train child care providers using evidence-based curriculum. Trainers play a key role in the evaluation process by distributing training surveys and collecting responses from participants. As a result of being a trainer, I agree to:

1. Distribute a training survey. The two options include:

(a) Download and print the surveys for participants to fill out on paper visit CYTTAP Website:

<http://child.unl.edu/instructor-resources>

(b) Provide the online survey web site link for participants to fill out on their laptops/tablets/smartphone immediately following the training:

[https://ssp.qualtrics.com/SE/?SID=SV\\_2ulchqFtoauyLaJ](https://ssp.qualtrics.com/SE/?SID=SV_2ulchqFtoauyLaJ)

2. Allocate time at the end of each training for participants to fill out the survey. The online option is to be used on-site and not at home to ensure a good number of completed surveys.

3. At the end of each training, **tell participants** that there will be a six-month\* follow-up training survey e-mailed to them by University of Nebraska-Lincoln\* for the purposes of the CYTTAP.

4. Pass on completed paper training surveys to a coordinator.

**Contact Information for Survey Coordinator:**

Scan/email or mail surveys to:

Kerri Ashurst

115 Huguelet Drive

Room 242A Scovell Hall

Lexington, KY 40546-0064

Email: [kgoodman@email.uky.edu](mailto:kgoodman@email.uky.edu)

**\*Changes to previous addendum. Date effective: 12/1/2015**

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Evidence of noncompliance may be reported through your local Extension office. This material is based upon work supported by the National Institute of Food and Agriculture, U.S. Department of Agriculture, and the U.S. Department of Defense under Award No. 2009-48667-05833. Developed in partnership with University of Nebraska-Lincoln Extension and Pennsylvania State University Extension

Any opinions, findings, conclusions, or recommendations expressed herein are those of the author(s) and do not necessarily reflect the view of the U.S. Department of Agriculture.